

Vendor Demo Notes: (Vendor)

Reviewer:

| User Experience | |
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| Requirements | Notes |
| <u>Look and Feel /Usability (Ease of Use)</u> <ul style="list-style-type: none">• Clean, responsive interface• Customizable (logo, branding, etc.)• Logical function names (buttons / tabs/ links)• Mobile Accessible | |
| <u>User Experience</u> <ul style="list-style-type: none">• Intuitive learner dashboard and robust search - quick and easy to search for learning with little to no learning curve.• Ability to rate or show feedback for a course or other learning activity• Machine Learning, ability to recommend courses depending on role or previous enrollments• Community and Collaboration: ability to facilitate conversations and interactions (social learning and events)• Personalization: ability to personalize their user experience (look and feel, preferences, etc.)• User contributed content: ability to upload and tag learning materials• Accessibility: ability to take courses from any device and download for offline use | |

Courseware

| Requirements | Notes |
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| <p><u>Content Authoring and Delivery</u></p> <ul style="list-style-type: none">• Content authoring within the system• Supports SCORM, API, Video, PDF, PDF, embed codes, etc.• Ability to upload custom content (WBT, documents, video, etc.)• Assessment and survey creation• Support gamification and badging• Support for Virtual Reality (emerging technologies)• Support for multiple languages and/or auto translation tool• Support for offline caching• Support for xAPI and a learning records• Support for video streaming• Support for performance support | |
| <p><u>Curriculum/Catalog/Course Management</u></p> <ul style="list-style-type: none">• Blended Learning: Support for both ILT or blended learning.• Communication and organization tools: video conferencing, calendar, personal messages and discussion forums• Ability to incorporate 3rd party courseware into search, catalogs, learning paths, etc.• Support for MOOCs, custom course rooms, knowledge centers, channels, and/or user experiences• Ability to restrict enrollment by enrollment key, invitation, etc.• Ability to assign courses based on specified criteria (employment data, location, BU, etc.)• Support for compliance programs• Support for certifications | |

| Management | |
|--|-------|
| Requirements | Notes |
| <p><u>Performance Management Tools</u></p> <ul style="list-style-type: none"> • Learning Paths: Ability to create and assign learning paths and courses based on job role, skills, and competencies • Ability to recommend courseware to users based on their preferences and usage history • Ability to run reports based on skills, competencies, and job role • Ability to view dashboard of staff skills, competencies, etc. (Talent Dashboard) • Ability for managers to assign courses, make learning recommendations, view/track progress, and view reporting | |
| <p><u>Instructor Support</u></p> <ul style="list-style-type: none"> • Instructor ability to enroll/remove student, view roster, move students across sessions, and create and run reports • Easy learning curve to use the system | |
| <p><u>Reporting</u></p> <ul style="list-style-type: none"> • Site analytics (usage, user patterns and behavior, etc.) • Robust and configurable reporting (course, curriculum, BU, role, skills, competencies, learning path, etc.) | |
| <p><u>Administration</u></p> <ul style="list-style-type: none"> • Support for TNC employee (internal) and external users (partners, trustees, volunteers, and interested parties and practitioners) • Support user created accounts (External) • Support for creating sub-groups of students within a course. • Ability to create custom permission levels by roles/groups including reporting, enrolling, recommending courseware, view transcripts | |

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| <ul style="list-style-type: none"> • Ability to define and organize users into roles and groups • Quick/easy learning curve for admins | |
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| Technical and Support | |
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| Requirements | Notes |
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| <p><u>Integration</u></p> <ul style="list-style-type: none"> • Seamless integration with TNC systems: <ul style="list-style-type: none"> • Integration with SharePoint • Integration with Single Sign On (SSO) • Integration with Word Day • Integration with teams, how deep • TNC ID integration with 3rd party vendors (LinkedIn Learning, O'Reiley, etc.) | |